

## OPERATION OF MP3 RECORDERS

TYPES:

SONY



ZOOM



### DIFFERENCES:

Both record digitally with built in microphones. Recorders are then connected via USB and recordings are uploaded to a computer just like using an ipod or any mp3 music device. The Sony's are very good for self-recording or doing an interview. The Sony have a built in USB connector (pull off the bottom).

The Zoom is best for recording a group around a table (and comes with a USB cable-must be present at check out and check in). All record for hours based on proper setting- (instead of a tape deck that needs to have the cassette 'flipped' over after 30 or 45 minutes). Sony need 1 AAA battery. The Zoom uses 2- AA batteries but also includes an AC power adaptor for long recordings.

### OPERATION:

Sony—The on/off button is on the back (labeled). It says 'HOLD' but it actually is the power button, move it 'left' (away from arrow) to turn it on. ERASE—Press and hold the 'Menu' button, nudge this center button to scroll up to 'Erase All' and press the silver 'ENT'(er) button and erase all. Press 'Menu' button to get back to beginning. Total Recording Time should now read (just above battery indicator) -144 hours (it counts backward). Turn it off on back. TO RECORD—Press and hold the 'RED' record button on side; in 2 seconds, a FLASHING RED LIGHT will go steady red, it's now recording. Microphones are on the side. TO STOP RECORDING-Press square stop button. Playback by just pressing 'PLAY'.

Zoom-The on/off button is on the side and the mic setting should stay on 'H' (mic gain). Slide the 'On' button and allow the unit to power up. Use the battery (2-AA) or AC power. There are 2 microphones: one on front, one on back. Use the Front & Rear buttons to highlight the '2CH' light. Press 'Red' record button and a Red light will Flash (meter is display will show signal strength); press 'Red' record button AGAIN TO START RECORDING. Press Stop when done. Format the memory card (DO NOT REMOVE IT) prior to recording. To Format: press 'menu' button, use the double arrows (rec level - / rec level +) to scroll up to SD Card; press Red button to access 'Format' and follow instructions. AFTER FORMATING SD CARD – DO THE FOLLOWING – Reset to Proper Record Setting: MP3 48 – This will give you over 11 hours of recording time. If you don't see that amount, follow the above instructions to get to the menu again and choose MP3 48.

BAGS: All accessories that are in each bag need to be checked to be sure they are there at check out and check in: SONY: bag, recorder, lapel microphone, ear buds, spare AAA battery. ZOOM: bag, recorder, USB cable, AC power adaptor, 2 AA batteries.

***OTHER IMPORTANT INFO: Make sure everything that is listed on the little black bag is there. Make sure the recorder is turned OFF.***